

## Byron Museum Board of Commissioners

### Regular Meeting – Minutes

**Tuesday, July 23, 2024**

The regular meeting of the Byron Museum of History was called to order at 6:32 p.m.

**Roll Call:** Commissioners Present: Randy Stukenberg, Jim Eisfeller, Jim Hess, Heather Higgins and Cindy Storz. Also Present: Executive Director Marian Michaelis

**Action Item #1 Approve Agenda:** Motion by Commissioner Eisfeller to approve the agenda as presented seconded by Commissioner Storz and unanimously approved by the commissioners in attendance by voice vote.

**Action Item #2 Approval of Regular Meeting Minutes of April 23 2024,** Motion made by Commissioner Storz to approve the minutes as presented, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by voice vote.

**Action Item #3 Approval of Expenses:** Motion made by Commissioner Eisfeller to approve the April 2024 expenses as presented and file the financial report for audit, seconded by Commissioner Storz. Motion was unanimously approved by the commissioners in attendance by roll call.

#### **Director's Report:**

1. Budgeting: You've all gotten a first draft of a preliminary budget for 2025. This version shows a "pilot payment" as part of the settlement with the power plant in the amount of \$76,643. As discussed last month, this amount is to be divided between capital expenses and building the reserve.  
There has been some discussion about staff raises, taking into account cost of living and inflation since the last \$1 an hour increases in 2022. The current budget draft is heavy on wages, capital expenses and reserve. (See draft and Reports)
2. Capital Improvements & Updates: As part of the long term planning process, I am compiling a list of specific capital improvements to be completed over the next three to ten years. Since our last meeting, I have received separate estimates for removing the siding on the 110 building and the wallboards in the furnace closet. See estimate from Hogan Environmental Cleaning LLC, formerly Hoolian.
3. Events: The quilt show is July 12-14, registration begins June 26.

**Action Item #4 Adjournment:** A motion to adjourn at 7:10 p.m. was made by Commissioner Storz, seconded by Commissioner Eisfeller, and unanimously approved by the commissioners in attendance by voice vote.